Department of Physics & Astronomy

Undergraduate Teaching Assistant Application

Please fill out this form if you would like to accept a Physics (0110, 0111, 0174, 0175, 0475) Undergraduate Teaching Assistant (UTA) Peer Tutor position. The UTA program will give outstanding students such as yourself an opportunity to help other students and solidify your own knowledge.

For more information about UTAs, please visit https://www.physicsandastronomy.pitt.edu/PhysicsUTA.

UTA Registration for Independent Study

As a UTA, you will receive 1-2 credits* in PHYS 1904: Experience in Undergraduate Teaching.

**In some cases, students require the UTA Program take only 1 credit to fit in their schedule. Unless that applies to you, please select the 2-credit option. Responsibilities are the same for both 1 and 2 credit UTAs.*

I will UTA for ◯ (1) ◉ (2) credits in the **Fall 2023** semester.

Name: _____

Email: _____

PeopleSoft Number: _____Expected Graduation Semester/Year: _____

UTA Training

As part of this program you are required to attend a training session, estimated about 1 hour and 30 minutes long. If you have been a Physics UTA previously, you are not required to attend.

When: TBD

Will occur during the first week of classes around 5PM

☐ I will attend the meeting listed above.

☐ I have attended a training session in the past on (semester & year):_____

☐ I will contact the undergraduate coordinator for additional options.

UTA Office Hours

UTAs are expected to hold **3 office hours** (either spread out or consecutively) to meet with students on a weekly basis. You will not be required nor expected to hold office hours during the first week of classes; just attend your assigned lecture. Office hours must be held between the hours of 8am-7pm Monday-Friday.

All UTAs will sign up for office hours the first week of classes. These office hours will be first come, first serve. Office hours can be held remotely, in-person, or a combination of the two at the UTA's discretion unless the instructor requests otherwise. If in-person, hours will be held in OEH 304. If remote, hours will be held through the Physics and Astronomy Discord Channel. For remote hours, we request that UTAs write a check-in message in the Discord when their hours begin. Additional instructions will be provided once UTAs are assigned to their classes.

Due to Covid-19 restrictions, office hour regulations are subject to change with reasonable accommodation and notice. Please check your email often for updates.

UTA Schedule

Below are the listed schedules for eligible courses. Based off your eligibility, please **pick up to three lectures** you would be able to UTA for, and you will be scheduled to one accordingly. You are eligible for a class if you previously passed that course with a grade of A- or higher.

Mark "1" for your 1st choice, "2" for your 2nd choice, etc., in the "Preference" Columns.

PHYSICS 0110 – Intro to Physics I

Preference*	Days	Times	Instructor	Location
	Mo/We/Fri	12:00 – 12:50 PM	Broccio	343 Alumni
	Tu/Th	2:30 – 3:45 PM	Xiao-Lun Wu	343 Alumni
	Tu/Th	6:00 – 7:20 PM	TBA	343 Alumni

PHYSICS 0111 – Intro to Physics II

Preference*	Days	Times	Instructor	Location
	Mon/Wed/Fri	1:00 – 1:50 pm	Broccio	343 Alumni

PHYS 0174 – Basic Physics for Science and Engineering I

Preference*	Days	Times	Instructor	Location
	Mo/We/Fr	Mo/Fr 2:00 – 2:50 PM We 2:00 – 3:50 PM	Good	343 Alumni
	Mo/Fr	3:00 – 3:50 PM	Nero	343 Alumni
	Mo/Fr	4:00 – 4:50 PM	Nero	343 Alumni
	Mo/We/Fr	Mo/Fr 10:00 – 10:50 AM We 10:00– 11:50 AM	Devaty	343 Alumni
	Mo/We	6:00 – 7:40 PM	Good	343 Alumni

PHYS 0175 – Basic Physics for Science and Engineering II

Preference*	Days	Times	Instructor	Location
	Mo/We/Fr	Mo 9:00 – 9:50 AM We/Fr 8:30 – 9:50 AM	Naples	343 Alumni

(Optional) If you have any additional comments about lecture availability, training sessions, or the like, please add them below.

By submitting this form, you are committing to a position as a UTA and will be notified with further instructions.

If you have any questions, please contact the Undergraduate Coordinator at paugrad@pitt.edu.