Faculty Mid-Semester TA Evaluation Form

Please evaluate your teaching assistant (TA) after observing their performance in at least one lab/recitation meeting. After evaluating your TA, please sign this form, share and discuss the results of your evaluation with your TA, and have your TA sign this form and return it to the Graduate Administrator. Responses in the form correspond to Strongly Agree (SA), Agree (A), Neutral (N), Disagree (D), and Strongly Disagree (SD). If a question/statement is not applicable to your particular TA, leave the answer blank.

Faculty Name_____ TA Name_____ Course _____
Circle one: First Evaluation, Second Evaluation, Third Evaluation

STATEMENT	SA	A	N	D	SD
The TA is aware of the material covered in the course.					
The TA is knowledgable about the material in the course.					
The TA presents material in an organized manner.					
The TA uses the blackboard or electronic media in a well-organized manner, and has legible handwriting.					
The TA stimulates thinking and class participation.					
The TA clarifies/reinforces key concepts in the course.					
The TA is eager to help students to understand material.					
The TA answers questions in a clear, concise, and helpful manner.					
The TA interacts with students in a respectful and professional manner.					
The TA communicates effectively with students. This includes speaking clearly, with sufficient volume, and in reasonable English.					
The TA follows your instructions regarding material to cover and teaching methods.					
The TA grades course assignments/exams in a timely manner.					
The TA arrives to class in a timely manner.					

How many times have you observed your TA prior to composing this evaluation? _____

Please summarize your TA's greatest strengths as a teacher.

Please summarize those things that your TA must improve in order to become a more effective teacher.

What advice can you offer your TA for making these improvements?

Instructor's Signature _____ Date _____

Teaching Assistant's Signature _____ Date _____